



**Section on Clinical Psychology
La Section de la psychologie clinique**

Executive Committee Post-ABM Teleconference 2014

Friday July 4, 2014

11:30-12:30 (Mountain); 1:30 (EST); 2:30 (Atlantic)

Attendees: Jennifer Garinger, Skye Fitzpatrick, Al-Noor Mawani, Lachlan McWilliams & Sheryl Green; Regrets-Martin Drapeau

- 1. Approval of Agenda** (Sheryl move, Skye second)
- 2. Approval of Minute Meeting Notes**
 - Friday April 25, 2014 Executive Committee Spring Teleconference Meeting Minutes (Jennifer move, Al-Noor second)
- 3. Scheduling of Upcoming Meetings (Jennifer)**
 - Jennifer wanted to schedule a Fall 2014 Teleconference for the week of September 15th and mentioned that she would email various times to executive members to decide on a date closer to that time. She noted that the Mid-Winter Executive Meeting would take place in person this year, likely in Toronto the third week of January. Jennifer asked Skye to find out if the meeting could take place on Ryerson campus, as it has in the past. Ideally, members would arrive in Toronto on a Friday evening, stay overnight, and have the meeting take place on Saturday before returning home.
- 4. Current Executive Positions (Jennifer, All)**
 - Jennifer indicated that there are a number of Clinical Section Executive term positions ending in June 2015 (Chair-Elect, Secretary-Treasurer, Member at Large, and Student Representative) and that we would need to look for individuals to fill these positions. Advertising in the Fall Newsletter and listserv was mentioned as well as potentially posting these positions on our website. Current members were encouraged to consider looking at other Clinical Executive Section positions or extending their term to increase continuity given that there would be 4 out of 6 new members come June 2015.

- A discussion took place with respect to how the administrative support from CPA was working for our section over the past few months. Members voiced that it might be too soon to tell as a lot of work was done prior to the admin support starting during the 2013/2014 year. Jennifer suggested that by looking at the handbook we could revise how we advertise for the awards to indicate that people send applications to Cara/the administrative support directly where she could then organize and send to the appropriate executive member. Jennifer mentioned that the administrative person's role will continue to be developed this year with what duties we decide as an executive to pass along.

5. Follow up from Vancouver Convention (All)

- Margo Watt, Past-Chair, took the lead on the ABM in Martin's absence. The executive members that were present at the ABM communicated that the meeting was helpful in that it allowed a couple of important topics to be raised and discussed by all clinical members namely; 1) why did the Clinical Section have so much money and 2) how do we utilize the money going forward. A motion was made and passed to increase travel expenses for executive members to attend the CPA convention. Further, the resources spent on the Mid-Winter Executive Meeting was supported by the majority as they viewed the in-person meeting to be highly valuable.
- Al-Noor and Sheryl stated that going forward the need for a policy was raised on how much money held by the section is too much and what to do with excess. Jennifer stated that it would be useful to utilize excess money similar to how it has been used in the past with Dr. Murdoch's advocacy grant. Jennifer asked Sheryl to put together an average of the last three to four years of how much we actually spent as a section to determine what would be excess monies.

6. Initial Planning for CPA Convention 2015-Possible speakers/topics (All)

- A discussion took place about organizing speakers for the 2015 convention. Executive members agreed that it would be best to try to have speakers that are in the community or nearby in order to cut down costs. Some names were suggested to begin to consider before decisions are made during the Fall teleconference.

7. Policy on List Serve

- Time did not allow for a discussion on this topic and hence will be postponed until the Fall Teleconference.

8. Results From Survey Members

- This topic will also be postponed until the Fall Teleconference.

9. Initiatives for 2014-2015 (Jennifer)

- Jennifer mentioned that she would like the clinical section to have a more prominent profile so that people see what we do and who we are. She also brought up the possibility of having an advocacy-related project/initiative during this next year.

10. Update on Banking (Sheryl)

- Sheryl reported that banking is now centralized for all CPA sections to the Scotia Bank. This involves each section closing the bank account they have with their current bank and opening one through Scotia Bank. We will continue to be able to bank independently, however our account along with every other section, will be under the CPA umbrella. She stated that she will have to first wait for all of the cheques that were written in June to be cashed as well as wait for a banking card and cheques from Scotia Bank to arrive before closing the account with Toronto Dominion and transferring monies to our new bank.

11. Adjournment (Jennifer move, Lachlan second)